



Brentwood Christian School

Facility Use Information

**11908 N. Lamar Blvd.
Austin, TX 78753**

**Center for Science & the Arts (CSA)
Facility Manager, Travis Pollard, (512) 835-5983 x175
tpollard@brentwoodchristian.org**

**Athletic Center & Field
Athletic Director, Brian Thrift, (512) 835-5983 x130
bthrift@brentwoodchristian.org**

Activities conducted on the Brentwood Christian School campus must adhere to the policies of Brentwood Christian School and the Brentwood Oaks Church of Christ.

Facility Use Information	1
Fee Guide	1
Center for Science & the Arts	2
Theater Equipment Inventory	3
Facility Use Process and Policies	4

Facility Use Information

The following must be on file with Brentwood Christian School prior to scheduling the use of BCS facilities.

- A completed copy of the Facility Use Application
- A completed copy of the Agreement for Use
- Deposit (amount may vary)
- Proof of acceptable liability insurance with Brentwood Christian School named as an additional insured as required.

Fee Guide

Center for Science & the Arts

Deposit: \$350

Performance: \$1600

This includes a total of six hours for set-up, performance, and strike/clean up.

Theater Rehearsal Time: \$120/hour

Band Hall/Choir Room: \$150/day

Meeting/Presentation: \$500

This includes a maximum of four hours of meeting time, house lights, podium with microphone, projector and screen, and table and chairs on stage (as requested). A deposit of \$100 is required for a meeting/presentation.

Athletic Facilities

Deposit: \$200

Gym Rental: \$100/hr with \$200 minimum

Athletic Fields: Determined on case by case basis according to specific use requirements

Academic Facilities:

Deposit: \$150

Classroom Rental: \$200/day/classroom

Center for Science & the Arts

Whether for a theatrical production, film screening, corporate meeting, or a myriad of other uses, the Iva Lea Worley Barton Theater is a unique venue capable of meeting many event needs. This packet provides an introduction to the theater and the facility use process.

Iva Lea Worley Barton Theater Overview

Constructed in 2011, the Iva Lea Worley Barton Theater is a unique venue for your event, featuring:

- Excellent acoustics
- Plush, comfortable seating with ample leg room
- 48-channel PA system
- Professional lighting equipment and inventory
- Adjacent Band Hall and Choir Room (can be used as dressing rooms and rehearsal space)

Stage Dimensions: The proscenium opening is **35 feet** wide. The stage depth is **35 feet** from the front of the stage to the back curtain, which includes **9 feet** in front of the proscenium and **26 feet** behind.

With few exceptions, all of the theater's technical equipment, including lighting and amplification, is available as part of our standard facility use package. A complete list of technical equipment is attached to this guide, though subject to change without notice.

The front of the Iva Lea Worley Barton Theater house features a traditional pit area for musicians. Load-in is through the basement. An elevator is available immediately inside the basement garage door.

Theater Seating

The Iva Lea Worley Barton Theater is a traditional proscenium style theater. The total seating capacity is **393**, which includes accommodations for up to six wheelchairs. The theater is handicapped accessible.

Theater Equipment Inventory

Lighting Inventory

ETC Smartfade 1296 Lighting Board
3 Motorized electrics over stage (26 circuits each + work lights)
1 Front of house lighting position (36 circuits)
24 ETC Source Four 26° Ellipsoidals
8 ETC Source Four 36° Ellipsoidals
8 ETC Source Four 50° Ellipsoidals
6 ETC Source Four Zoom 15-30°
42 ETC Source Four PARNELs
15 Altman #160 14" Scoops
2 Lycian Super Arc 400 Followspots
12 ETC Worklights

Sound Inventory

Roland M-480 48 channel mixing console
3 Center Main Speakers
4 Telex Belt packs w/ head sets
1 Blu Ray/DVD/CD Player
4 Wireless Mics (handheld or over-ear)

Other Equipment

Panasonic DLP Projector
Projection Screen
Grand Piano (upon request)
Music Stands (upon request)
Podium
Choral Risers (5)
Orchestra/Band Risers (9)

Facility Use Process and Policies

Please use the facility use process outlined below as a helpful guide for Facility Rental:

1. E-mail the CSA or Athletic Center facility manager to introduce yourself, your organization, and your needs.
2. Schedule a time to tour the facility with the facility manager, keeping in mind your event needs.
3. If BCS seems like the right venue for your event, contact the facility manager to select dates and begin the facility use contract process.
4. The facility manager will provide a fee estimate. This estimate will provide the facility use fee, but will not account for additional charges which may arise after signing, including added services, additional equipment rental, and other fees as outlined in the contract for your review.
5. When the facility use terms are acceptable, the facility manager will draft a contract.
6. Return to the facility manager the required deposit and two signed copies of the contract, one of which will be countersigned and returned.
7. Provide the facility manager with proof of your organization's certificate of insurance, including Brentwood Christian School named as an insured facility.
8. Your facility use fee balance must be received by the date indicated on the contract.